

(CLASSIFICATION)

Executive Registry
601-389

## OFFICE OF THE DIRECTOR

A-347

Action Memorandum No.

Date 17 January 1964

TO : Deputy Director/Intelligence  
 Deputy Director/Plans  
 Deputy Director/Science and Technology  
 Deputy Director/Support

SUBJECT : Central Record of Inter-Agency Meetings

REFERENCE: Action Memorandum 303

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1. Attached are copies of a list of inter-agency meetings in which CIA representatives participate. Certain meetings, which have an asterisk next to them, have been tentatively selected as being concerned with policy and other matters of interest at the DCI level.
2. I would like each Deputy to look over this list to make certain that it is complete, that the names of the meetings are accurate, and that present Agency representation at these meetings is properly listed.
3. Each Deputy should indicate if there are meetings at which his directorate is not now represented but in his opinion should be.
4. It is also important that each Deputy review those meetings having an asterisk to make certain that they properly fall within the category of "concerned with policy and other matters of interest at the DCI level". These meetings were tentatively selected for this category. Therefore, Deputies should (a) indicate which meetings are not of a policy nature so they can be taken off the list and (b) those which should be added to the list because they might involve policy concerning the C/DCI.

SUSPENSE DATE:

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GROUP 1
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5. In order to keep data sheets (see attachment) current, each directorate should submit promptly to the DDI/OCR/LS (Room 2 E 49) all appropriate information on new or discontinued inter-agency groups and other changes that must be recorded to keep records on a current basis.

6. When Agency components are requested by other agencies to send a representative to inter-agency meetings being newly formed, this should be reported at the Executive Committee meeting to insure that Agency representation will best represent the Agency as a whole as well as the special interests of all the concerned Agency components.

7. I would like to have the answers to paragraphs 2, 3 and 4 above by 3 February.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

O/ExecDir: [redacted]; rkg

Distribution:

Copy - Addressees w/atts

- ER w/atts

1 - Executive Director wo/atts

1 - OAD w/atts

TM 13-17-100

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INTER-AGENCY MEETINGS

ACEP Structure Subcommittees, Task Groups, Working Groups -- ORR, OSI

Ad Hoc Inter-Agency Seminar on China -- ORR, ONE, OCI, OSI

\* Ad Hoc Subcommittee of Executive Stockpile Committee -- ORR, DD/S

Ad Hoc Subcommittee on Less Developed Countries Trade with the Soviet Bloc for the Interagency Steering Group of the U.N. Conference on Trade and Development -- ORR

Advisory Committee on Computer Research with NH -- ORD

Advisory Committee on Export Policy (ACEP) -- ORR

\* Advisory Committee on the NCS (National Communications System) -- Communications Staff

Advisory Committee to NPIC (ADCOM) -- PNIC and CGS

Advisory Committee for the Procurement of Foreign Publications -- OCR, OO, ORR, FDD

\* Advisory Group on Electron Devices -- OSI

Aircraft and Armaments Working Group Meeting -- ORR, OSI, OCI

\* The Africa Policy Committee -- DD/I, DD/P

Bi-Weekly Propaganda Guidance Coordination Meeting -- DD/P

[redacted] -- OCI, DD/P

\* Bunker Committee Working Group -- OCI, ONE, DD/P

Bureau of Near Eastern and South Asian Affairs, Department of State -- DD/P

[redacted] Steering Committee -- OSI

[redacted] Liaison Committee -- U.S. Delegation Consultations -- DD/P

Central Intelligence Bulletin Panel

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\* China Strategic Study Group Meeting -- DD/P

CIA/DIA Panel on the Soviet Ground Force -- ORR, OCI, ONE, DD/P  
CIB Meetings -- OCI

\* Civil Defense Advisory Group --

Commerce Technical Task Groups -- ORR, OSI

\* Committee of Principals -- DCI, DD/I, DD/P, DD/S, DD/S&T

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Committee on Documentation (DOBID) -- OCR

Committee on Inter-Agency Training --

\* Committee on Outer Space -- OSA

Committee on Scientific Information -- OCR

\* Committee on Overhead Reconnaissance (COMOR) -- NPIC, CGS, OS, DD/P

\* Committee to Establish National Policy on Satellite Reconnaissance -- DD/S&T

COMOR Working Group Meeting -- CGS, OCI, OCR, NPIC, DD/P

Counterinsurgency Special Group Subcommittee on Training --

Critical Collection Problems Committee (CCPC) -- CGS, DD/P

Department and Agency Incentive Awards Administrators Committee -- DD/S

Department of State Bureau of European Affairs/Public Affairs Staff Meeting --  
DD/P

\* Department of State National Policy Paper for the Republic of China (Ad Hoc) --  
DD/I, DD/P

\* Department of State National Policy Paper Group --

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Department of State Near East Staff Meeting -- OCI

Department of State Strategic Study Group -- DD/P

\* Department of State Strategic Studies Group -- DD/I, DD/P

Department of State team is conducting an operational evaluation of specified internal Department of State operations -- DD/S

The Defense Against Unconventional Attack Committee -- DD/P

Depository Library Distribution Program -- DD/S

DIA Aircraft and Armaments Working Group -- DD/I, DD/P, DD/S&T

DIA Electronics Working Group -- DD/P

DIA Missile and Space Working Group -- DD/I, DD/S&T, DD/P

DOD Counterinsurgency Research and Development Review Panel -- DD/P

\* Economic Defense Advisory Committee (EDAC) -- ORR, OSI

Executive Technical Working Group on Electronics -- ORR

EDAC Technical Task Group on Metalworking Equipment -- ORR

EDAC Working Group I (International Export Control Systems) -- ORR

EDAC Working Group II (Application and Enforcement) -- ORR

Economic Subcommittee of the Ad Hoc Intelligence Working Group for the Preparation of the Standing Group Intelligence Estimate for NATO Planning (AHIWG for SG 161) -- ORR, ONE

Economic Intelligence Committee (EIC) -- ORR

EIC Subcommittee on Agriculture -- ORR

EIC Subcommittee on Chemicals -- ORR, OSI

EIC Subcommittee on Electronics and Telecommunications -- ORR, OSI

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EIC Subcommittee on Economic Defense -- ORR

EIC Subcommittee on Electric Power and Solid Fuels -- ORR

EIC Subcommittee on General Economic Analysis -- ORR

EIC Subcommittee on Industrial Machinery and Equipment -- ORR

EIC Subcommittee on International Trade and Finance -- ORR

EIC Subcommittee on Minerals and Metals -- ORR, OSI

EIC Subcommittee on Petroleum -- ORR

EIC Subcommittee on Population and Manpower -- ORR

EIC Subcommittee on Shipbuilding -- ORR

EIC Subcommittee on Transportation -- ORR

EIC Working Group on Sino-Soviet Bloc Economic Activities in Underdeveloped Areas -- ORR

\* EIC Working Group for [redacted] -- DD/I, DD/P

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EIC Working Group on [redacted] -- ORR, OCR

Electronics Working Group -- OCI

The Entry and Exit Problems Committee -- DD/P

\* Executive Stockpile Committee -- DCI, DD/I

[redacted] -- ORR / FM Staff

\* Federal Fire Council --

Federal Records Officers Conference --

\* Federal Safety Council -- DD/S

Foreign Weapons Evaluation Group (Bethe Panel) -- DD/S&T

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Forms Management Council -- Records Administration Staff

Federal Records Officers --

Government Printing Office - Departmental Electronic Printing Committee --  
DD/S

Guided Missile and Astronautic Intelligence Committee - Missiles and Space  
Working Group -- NPIC

GSA Inter-Agency Advisory Committee on Security Equipment -- DD/S

Hyland Panel -- OSI, ORR

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\* [REDACTED] -- DD/I, DD/P

Informal Inter-Agency Committee on North Korea -- DD/P, OBI, BR, FDD, ORR

Informal Inter-Agency Map Procurement Coordination Committee -- ORR

Informal Meetings with the Bureau of African Affairs, Department of State --  
DD/P

Interagency Advisory Group -- DD/S

Interagency Advisory Group - College Relations and Recruitment -- DD/S

The Inter-Agency Area Training Roundtable -- DD/S

X6

[REDACTED]

X6 Interagency Clandestine Collection Priorities Committee (IPC) -- DD/P, CCGS,  
OSI

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\* Interagency Committee on Attack Warning -- DD/S

Inter-Agency Committee on Automatic Data Processing -- OCS, DD/S&T

The Interagency Committee on Mechanical Translation -- OCR, OO

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Inter-Agency Committee on North Vietnam -- ORR

Inter-Agency Committee on Psychological - Political Strategy Meeting -- DD/P

\* The Inter-Agency Committee on the teaching of English as a foreign language --

X1

[REDACTED] -- DD/P

\* Interagency Emergency Planning Committee -- DD/S

Inter-Agency Language Round-table -- DD/S

Inter-Agency Latin American Labor Committee Meeting -- DD/P

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Interagency Military Seminar -- [REDACTED] DD/I, ONE

X1

[REDACTED] Interagency Police Group Advisory Committee -- DD/P

X1

[REDACTED] The Inter-Agency Radio Advisory Committee -- DD/S

Interagency Records Administration Conference --

The Inter-Agency Working Group on Venezuelan Terrorism -- OCI, DD/P

\* Inter-Departmental Committee on Cuban Affairs (IDCCA) Meeting -- DD/P

Interdepartmental Committee on Internal Security, Subcommittee on Defense  
Against Unconventional Attack

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\* Interdepartmental Committee on Internal Security, Sub-committee on [REDACTED]

25X1 [REDACTED] -- DD/P

Interdepartmental Committee on Nutrition for National Defense -- OSI

Interdepartmental Committee on Visual and Auditory Materials for Distribution  
Abroad -- OCR

Interdepartmental Contingency Planning Committee -- DD/S&T

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- \* Inter-Departmental Coordination Committee on Antarctica -- ORR, DD/P
- \* Interdepartmental Lithographic Wage Board -- FDD, TSD, ORR, Logistics
- Interdepartmental Placement Committee -- DD/S
- JCS Ground Photography Meeting -- NPIC, TSD, OCR
- \* Joint Automatic Language Processing Group (JALPG) -- OO, OCR, OCS
- Joint CIA/DIA Scientific Guidance Panel for NSAM 170 -- TSD
- Joint State-CIA-DOD-AID Working Group Meeting -- DD/I, DD/P
- Joint Procurement Committee -- NPIC, OSA
- \* Korea Working Group Meeting -- DD/P
- \* Laos Action Plan Meeting -- DD/P
- Latin American Defense -- OCI
- \* Latin American Policy Committee Meeting -- ONE, DD/P
- \* Latin American Policy Committee - Cultural Subcommittee Meeting -- DD/P
- Latin American Policy Council -- DD/P
- 
- \* The Meeting of the Inter-Agency Working Group for Berlin Matters (Berlin Task Force) -- DD/I, DD/P
- Missiles and Space Working Group (DIA) -- ORR, NPIC, OSI, DD/P
- Naval Working Group -- DD/I, DD/P
- \* National Intelligence Survey Committee -- OBI, OCI
- NIS Committee Meeting

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\* NSC Special Committee on Technical Surveillance Countermeasures (SCTSC) --  
DD/P

NPIC Advisory Committee -- NPIC, PID, CGS

NPIC Technical Development Committee -- NPIC, DD/S&T

NSA Panel Meetings -- NPIC, OSI, ORR

Off-Campus Staff of Instruction --

X1

[REDACTED] -- OCI

Office of South Asian Affairs -- OCI

Office of Policy and Plans, USIA, Weekly Meeting with Area Policy Officers --  
DD/P

Office of Policy and Plans, USIA, Weekly Staff Meeting -- DD/P

The Operating Committee of ACEP -- OSI, ORR

\* Operational Meetings with Assistant Secretary for Far Eastern Affairs -- DD/P

Panel 1 of the Telecommunications Planning Committee -- DD/S

Panel 2 of the Telecommunications Planning Committee -- DD/S

\* Permanent Joint Board on Defense, United States - Canada --

Petroleum, Oil and Lubricants Informal Technical Information Conference --  
OSI

Photographic Research Coordinating Group -- NPIC, OCR

\* The Planning Group Meeting -- DD/I, DD/P

\* The Port Security Committee -- OCI

Production Working Group Meetings (Missile Production Intelligence) -- ORR

Program Committee of the Forms Management Council --

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Psychological Sub-Committee of [REDACTED] Meeting -- DD/P

Records Management Seminar --

\* The Rostow Planning Meeting -- DD/I, DD/P

Scientific Intelligence Committee - Electronics Sub-Committee -- DD/ST, DD/P

The Security Committee of the USIB -- OGC

\* SIGINT Committee Meeting -- DD/P, DD/I, DD/ST

Soviet Naval Panel -- ORR, OSI, NPIC, OCI, DD/P

Special Advisory Committee on Prisoners of War --

Special Group Assistants Meeting -- DD/P

\* Special Group (CI) Meeting -- DD/P, DCI

\* Special Group (5412) Meeting -- DCI, DD/P

\* Special USCIG Committee -- DD/I

Steering Committee for Project [REDACTED] (ACDA) -- ORR

25X

Scientific Intelligence Committee - Electronics Subcommittee -- NPIC, OSI

Scientific Intelligence Committee - BW/CW Intelligence Subcommittee -- NPIC,  
OSI, OO

Scientific Intelligence Committee - Chemical, Biological, Radiological Task  
Force -- OSI, NPIC

Systems Engineering and Technical Direction Meeting -- DD/I, DD/ST

Staff Meeting of Deputy Director for Coordination, INR -- DD/P

Staff Meeting, Office of South Asian Affairs

\* State-Defense Military Information Control Committee -- DD/S

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Strategic Weapons Panel -- OSI, ORR

Subcommittee on Interpreter Training --

Sub-Committee Meeting on Cuban Subversion in Latin America -- DD/P

\* Subcommittee on Planning for Attack Without Warning --

\* Task Group - Teaching of English Language Meeting -- DD/I, DD/P

Technical Subcommittee to NSC Special Committee on Technical Surveillance Countermeasures --

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\* Telecommunications Planning Committee -- DD/S

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Telemetry Engineering Committee -- OEL

\* UAR Strategic Study Group in Policy Planning at Department of State -- OCI

\* U. S. Board on Geographic Names -- ORR, OBI

\* USCSB Ad Hoc Ciphony Committee -- DD/S

USCSB Committee on Compromising Emanations -- DD/S

The USCSB Technical Sub-Committee on Compromising Emanations -- DD/S

\* U. S. Communications Security Board -- DD/S

U. S. Communications Security Special Committee on Compromising Emanations (SCOCE) -- DD/S

\* United States Intelligence Board -- DD/I

USIB Committee on Documentation (CODIB) -- OCS, CGS, NPIC, OCR, DD/P

\* Vietnam Working Group Meeting -- DD/P

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Washington Liaison Group Meeting -- DD/P

\* Watch Committee of the USIB -- ORR, OCI, DD/S&T

Webster Panel -- OSI, ORR, ONE, OCI

The Weekly Meeting of the Bureau of German Affairs Department of State --  
DD/P

Western Hemisphere Division - State Department Meetings -- DD/P

\* White House Staff Meeting -- DD/I, DD/P

Working Group of the Subcommittee on Training -- DD/I

Working Subcommittee on Inter-Agency Language Round-table -- DD/S

\* Inter-agency meetings concerning policy and other matters of interest  
at the DCI level.

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1. NAME:

2. PURPOSE:

3. AUTHORITY:

4. CLEARANCE REQUIRED:

5. CATEGORY: POLICY MAKING \_\_\_\_\_ LEVEL OF MEETING \_\_\_\_\_ DIRECTORATE INTEREST \_\_\_\_\_

6. COMMENT:

7. PRIMARY CIA INTEREST: DIRECTORATE OFFICE COMPONENT7a. OTHER AGENCY COMPONENTS: AFFECTED \_\_\_\_\_ REPRESENTED \_\_\_\_\_ BY AGREEMENT \_\_\_\_\_

8. OTHER CIA INTEREST:

9. CHAIRMAN: NAME AGENCY COMPONENT PHONE10. CIA  
MEMBERS:11. NON-CIA  
MEMBERS:12. NON-MEMBERS  
ATTENDING:13. MEETINGS: FREQUENCY PLACE TIME/DAY

14. MINUTES KEPT:

15. SOURCE OF INFO:

16. DATE OF INFO:

FORM 12-63 2185

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

(20)

Executive Registry  
64-3892

MEMORANDUM FOR: Executive Director-Comptroller

**SUBJECT** : Central Record of Inter-Agency Meetings

REFERENCE : Action Memo No. A-347 dtd 17 Jan 64 to  
DD/I, DD/P, DD/S&T, DD/S fr Ex  
Dir-Compt, same subject

1. We have completed the review of the list of Inter-Agency Meetings furnished with Action Memorandum No. A-347. For purposes of simplicity, we have consolidated our recommended changes on the attached copy of the list. For the most part these changes are simply a matter of specifying the Support component with the primary interest instead of showing just "DD/S." We have added an asterisk where it seems indicated, and eliminated the asterisk from several others. The only other substantive change is that the Director of Training is not now represented on the "Interagency Police Group Advisory Committee for Training" (page 6) and we believe he should be.

2. If further information is required we will be pleased to provide it.

L. K. White  
Deputy Director  
for Support

**Attachment:**  
**List of Inter-Agency Meetings**

### Distribution:

Orig - Adse w/att

11 - ER

2 - DD/S

CHAP 1

(EXECUTIVE REGISTRY FILE WJA 111-347)

**SECRET**

Executive Registry

601-38974

DD/S&amp;T-04-31-64

6 FEB 1964

MEMORANDUM FOR: Executive Director

SUBJECT: Central Record of Inter-Agency Meetings

REFERENCE: Your memorandum A-347, dated 17 January 1964,  
Same subject

1. DD/S&T has reviewed the list of inter-agency meetings furnished with Reference memorandum and noted those in which we now participate or expect to participate. We have deleted designations to subcommittees to USIB groups which were ad hoc in nature, or those formed for a single purpose which has already been served. These actions are reflected on the annotated list returned herewith as an attachment.

2. In adding names of office components to the meetings listed, we have restricted ourselves to direct participation in inter-agency meetings and have not attempted to list gatherings such as conferences, seminars, or training sessions. We believe this will result in providing more substance to the final composite listings which are to be the end result of this work.

Signed: 

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*for*  
 ALBERT D. WHEELON  
 Deputy Director  
 (Science and Technology)

## Attachment:

As stated

## Distribution:

Orig. & 1 - Addressee w/attach.  
 ✓ - Executive Registry w/o attach.  
 1 - Mr.  w/o attach.  
 1 - PR/Staff Chrono w/attach.  
 2 - DD/S&T Registry w/o attach.

DD/S&T  :hjb (5 Feb 64)

EXECUTIVE REGISTRY FILE WIA M1 347

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GROUP 1  
 Excluded from automatic  
 downgrading

Executive Registry  
FD-38913

5 February 1964

MEMORANDUM FOR: Executive Director  
SUBJECT : Central Record of Inter-Agency Meetings  
REFERENCE : Action Memorandum A-347

1. The list of inter-Agency meetings attached to A-347 has been reviewed for completeness, accuracy of name, DDI representation and O/DCI interest. There are no meetings where the DD/I is not now represented and feels he should be.

2. Additions, deletions, corrections and changes are indicated in red on the list (attached).

151

PAUL A. BOREL  
Assistant Deputy Director (Intelligence)  
for Management

ODDI/AvS/mjm

Distribution:

Orig. - Addressee  
1 - ER  
1 - ODDI Chrono  
2 - AvS  
1 - OCR Liaison

(EXECUTIVE)

file w/A. M. A 347

SECRET

4-0555

3 February 1964

Executive

64-389//

MEMORANDUM FOR: The Executive Director

SUBJECT: Central Record of Inter-Agency  
Meetings

REFERENCE: Action Memorandum A-347

1. I have examined the list of inter-Agency meetings in which CIA representatives participate. Those concerned with my directorate appear to be complete, the names accurate and Clandestine Service representation is properly listed.

2. As of this writing there are no additional meetings, other than those now attended, in which Clandestine Service representatives should participate.

3. With reference to the meetings concerned with policy and other matters of interest to the DCI, those designated with an asterisk in which my directorate participates appear to be correctly labeled.

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By [redacted] [redacted]

[redacted]  
Acting Deputy Director for Plans

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Attachment:

As stated above

DDP/SA: [redacted] 3 Feb. 1964

Distribution:

Orig. & 1

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Addressee

Executive Registry ✓

DDP Registry ✓

DDP/SA cr.